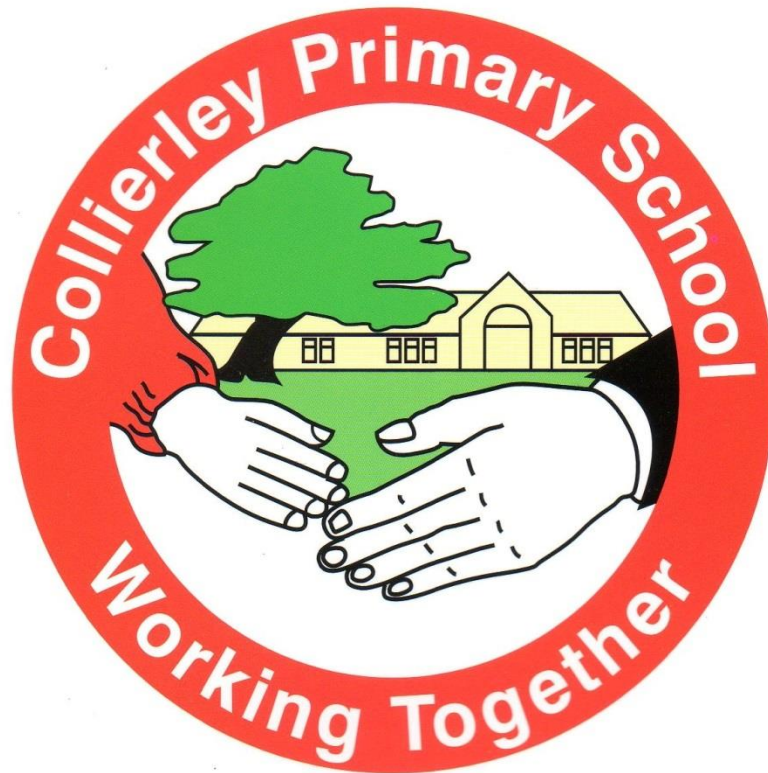


# Collierley Primary School



## Charging and Remission Policy

*2019 - 2020*

## Charging and Remission Policy

### Introduction

The Governing Body of Collierley primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

### Charges

Wherever possible school will contribute towards the cost of a visit in order to reduce the parental contribution. This will need funded from the private school funds, or school budget if it is curriculum linked.

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

- **School Journeys in School Hours**  
The cost of coach hire and charges made for any activity. The board and lodging element of approved residential activities deemed to take place in school hours.
- **Activities outside School Hours**  
The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours
- **Individual Instrumental Tuition**  
The cost to the pupil for providing and instrumental tuition not part of normal LA peripatetic provision.
- **Charging in Kind**  
The cost of materials, ingredients, equipment, (or the provision of them by parents) for the following subjects: Topic, Science, and Art/Craft. The Governing Body reserves the right to charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

### General

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a Voluntary Contribution towards the cost of additional activities which may take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

### Remissions

The Governing Body may wish to remit in full or in part the cost of activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such

parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Headteacher in consultation with the Chair of Governors.

### **Childcare**

Free nursery education is available for all 3 year olds for 15 hours per week and families can apply for 30 hours free childcare on <https://www.gov.uk/30-hours-free-childcare>

Your eligibility depends on:

- if you are working
- how much you earn
- your child's circumstances
- your nationality

Additional sessions can be arranged subject to availability with a per session charge applicable for a minimum of 5 sessions a week and a minimum period of half a term. Children attending for a full day may bring a packed lunch or can choose a school meal. The cost for a school meal is currently £2.05 per day. Some children may qualify for a free school meal, dependant on certain benefits paid to parents/carers. To check eligibility for Free School Meals an application form is available from school. No additional charges are incurred by parents/carers for childcare over the lunch break.

Author: Angela McDermid

Date: May 2019

Date of Governors' Approval:

Review date: May 2020